

**DISTRICT 14-T
POLICY AND GUIDELINES
FOR THE
CALENDAR PROJECT**

PURPOSE

To help host State Council and State Convention Meetings and financially support District 14-T by providing funds to be used for special projects.

GENERAL

1. The Chairperson(s) of this Committee shall be appointed by the Governor as part of his/her Cabinet.
2. All monies received for the Project shall be deposited in an account at a local bank approved by the voting members of the District Cabinet on a timely basis (at least weekly). A quarterly report of Project funds shall be sent to the District Governor and the Cabinet Treasurer, and a final report, ready for audit, will be submitted within 30 days after the close of the Lions Year.
3. Winning numbers shall be based on the 7:00 PM daily number drawing of the Pennsylvania Lottery.
4. Winning numbers will be paid by check in a timely manner (within two weeks).
5. All profits from this current Project will be transferred to the District Treasurer at the end of the fiscal year following payments of calendar monies and provide an accounting of monies, subject to audit.
6. No other monies shall be transferred from this fund without the approval of the voting members of the District Cabinet and the Project Chairperson(s). Interest earned shall be applied to the Calendar Project Account only as stipulated in the current District By-Laws. Funds from the Calendar Project Fund shall be used to defray the cost of State Council Meetings, State Conventions and when related Special Events occur. No other monies shall be transferred from this fund for unrelated purposes, other than those stated in these guidelines.
7. The \$3.00 per calendar due each Club for the number of calendars sold, shall be paid to the Club no later than June 1st of the current Lions year for which the calendars are sold.
8. The Chairperson(s) shall be available to answer all disputes or questions pertaining to the pay out of any daily drawing.
9. The Chairperson(s) of the Project shall be available to present programs to Lions and Leo Clubs as well as any other interested group. The Chairperson(s) shall not receive compensation, however, contributions to the Project will be gladly accepted.

10. The Chairperson(s) shall coordinate with the District Treasurer on the Small Games of Chance License for the current Lions Year.
11. Upon request for any change, a review of this policy may be made in accordance with the current District 14-T Constitution and By-Laws.
12. \$1,000.00 is to be released annually from the Calendar Project Fund to the District 14-T Administrative Fund to assist in the operation of the District.
13. \$500.00 is to be released annually from the Calendar Project Fund to the District 14-T Administrative Fund to assist with expenses for the 1st VDG to attend the USA/Canada Lions Leadership Forum during his/her year of service.
14. \$500.00 may be released annually from the Calendar Project Fund to the District 14-T Convention Fund, if funds are needed for the betterment of the District Convention.
15. \$500.00 may be released annually from the Calendar Project Fund for the 2nd VDG to attend the USA/Canada Lions Leadership Forum during his/her year of service. This will be a one-time allotment for the 2nd VDG, not to be received again while serving as 1st VDG.

APPROVAL

Approved by the District 14-T Constitution and By-Law Committee

Chairperson Clifford A Passuello Date November 3, 2021

Approved by the voting members of the District 14-T Cabinet

Governor Peggy (Margaret) Hummel Date November 7, 2021