

**DISTRICT 14-T  
POLICY AND GUIDELINES  
FOR THE  
EYEGLASS AND HEARING AID  
COLECTION PROJECT**

**PURPOSE**

To help promote, further, and financially support collecting and distribution of used eye glasses and hearing aids.

**GENERAL**

1. The Chairperson (s) of this Committee shall be appointed by the District Governor as part of his/her Cabinet.
2. Used eye glasses shall be collected, sorted, repackaged, and delivered to agencies who are able to use them. Clubs will drop off items at designated sites, including Lions State Office, or bring to various meetings throughout the year.
3. Used hearing aids shall be distributed for training purposes to agencies who are able to use them.
4. Monies collected for the Project, relating to hearing aids and eye glasses shall be used, upon approval of the District 14-T voting Cabinet. All monies, including cash earned from any source for eye glasses shall be turned over to the District Treasurer. Interest earned shall be applied to the designated Project as stipulated in the current Bylaws.
5. Any funds dispersed, from this Project, shall be with the approval of the Chairperson(s) and the voting Cabinet.
6. Eligible reimbursement for use of personal vehicles for delivery of eye glasses to Lions Clubs Eye Glasses Recycling Center.
  - (a) Personal vehicles shall be used when it is the most cost-effective option for ground transportation.
  - (b) The cabinet treasurer shall reimburse mileage at that calendar year's prevailing mileage rate as recognized by the Internal Revenue Service.
  - (c) Gas purchases for personal vehicle use are included in the mileage rate and not reimbursable as a separate expense.
  - (d) Other expenses, such as but not limited to oil, maintenance, personal automobile insurance deductibles and mechanical failures/repairs, are included in the mileage rate and not reimbursable as separate expenses.

Other expenses, such as, but not limited to, tolls and eye glasses recycling boxes, shall be submitted to the District 14-T Cabinet for approval and reimbursement.

7. The Chairperson (s) of the Project shall be available to present Programs to Lions and Leo Clubs as well as any other interested group. The Chairperson (s) shall not receive compensation; however, contributions to the Project, will be gladly accepted.
8. Upon request for any change, a review of this policy and guidelines may be made in accordance with the current District 14-T Constitution and Bylaws.

**APPROVAL**

Approved by the District 14-T Constitution and By-Law Committee

Chairperson Clifford A Passuello Date February 13, 2022

Approved by the voting members of the District 14-T Cabinet

Governor Peggy (Margaret) Hummel Date February 13, 2022